

KYOCERA AND SHAREBASE



Capture documents
anywhere



Save to secure cloud
storage directly from
MFP device



Access, share and
collaborate in ShareBase

Simplify your content storage, sharing and security with Kyocera and ShareBase

ENHANCED EFFICIENCY AND PRODUCTIVITY

Kyocera's ShareBase Connector is a tool that empowers employees by automating document sharing processes, enabling you to access your Sharebase account directly from a Kyocera multifunctional printer (MFP). This seamless integration with ShareBase enhances organizational efficiency and increases productivity on every level by transforming the MFP into a convenient scan hub. With information instantly accessible, employees and stakeholders make better-informed decisions.

INTUITIVE OPERATION

From the MFP color touch screen, authorized users scan hardcopy documents and route them to a designated folder location and email recipient(s). Email addresses are selected from your corporate or MFP address book or entered manually. Email recipients receive a link for secure file download.

SECURE CLOUD STORAGE

Storing documents and content in the cloud through ShareBase lets users quickly and easily store, access, share and collaborate on content. Whether trying to get an invoice paid, onboarding a new employee or storing a new sales order, there's a single secure cloud share for a variety of content types. Once stored in ShareBase, users can access content from anywhere. ShareBase is structured using a familiar folder method, so users don't have to guess where to find their content. And documents are available on the go, as ShareBase allows local file sync for immediate access.

With ShareBase, content is accessible — and always secure. Users can limit who sees documents, as well as share them for collaboration by providing secure permissions. Sharing sensitive information via paper and email becomes a thing of the past.



Hyland[®]



CAPTURE DOCUMENTS ANYWHERE

Even if an organization operates from only one location, managing documents and content is no easy process. That challenge multiplies when there are external stakeholders, branch offices, separate retail locations or franchises. In the past, regularly collecting documents from remote sites has meant physically shipping to a central site for scanning and networking each remote location with new computers and scanners.

With Kyocera and ShareBase, every location in an organization can have a centralized file share that's just as easy to use as a file folder on a desktop. Unlike traditional network file shares, which require organizations to have a shared network or VPN connection, ShareBase is a cloud file share that only requires access to the internet.

Whether you are a corporate HR department scanning employee applications and I-9s from multiple offices, a financial services organization collecting mortgage and supporting loan documentation from remote branches, or an insurance agent collecting policy documentation from the field, ShareBase connects your remote locations to your home base. Instead of learning how to access a new content management system, users simply scan documents with a Kyocera MFP that connects directly to a ShareBase account. With the push of a button, documents are scanned into a secure ShareBase folder and ready for sharing.

WORRY-FREE BACKUPS

Disaster is something that can strike any organization, and comes in many forms — an office fire, a hard drive failure resulting in lost local files, or even a massive storm with extensive wind and flooding that can ruin physical documents. Disaster recovery requires proactive measures so organizations can recover and continue no matter what.

ShareBase protects important documents in the event of a disaster. Once content is stored, backups and security are taken care of, so organizations big and small can rest easy knowing crucial information is safe in the cloud. And if there is ever a need to retrieve content from your ShareBase account, you can access files directly from your Kyocera connected MFP and print. The Kyocera ShareBase connector does not require a PC login, so disaster recovery of your files becomes even easier to access.

Learn more at [ShareBase.com](https://www.sharebase.com)

